



## GOVERNANCE BOARD MEETING

December 1, 2022

**Chair:** Matt Tuggle (Solano County), **Co-Chair:** vacant

### Meeting Notes

#### I. Welcome and Introductions:

- The meeting was called to order by John at 9:04 a.m.
- Meeting led by John.
  
- **Attendance:** Self Introductions were made of the following in attendance:
  - Cities: Carlos Castellanos, Jason Shykowski
  - Counties: Casey Carlson, Chris Hooke, Howard Dashiell, Najee Zarif, Todd Riddiough, Matt Tuggle
  - CCPIC: Ashraf Rahim, David Jones, Hilary Nixon, Laura Melendy, Shadi Saadeh, John Harvey, Gary Hicks, Erik Updyke, Jay Johnson
  - CSAC: Mark Neuburger, Kristina Gallagher,
  - CEAC: Merrin Gerety

#### II. CCPIC Governance Board Recruitment:

- **Four vacant City Board seats (LoCC):**
  - None of the cities who attended a presentation have expressed interest in being on the Board
  - City of Lincoln, Eduardo, was mentioned as a potential candidate
  - Patrice Theriot, Principal Engineer at the City of Watsonville, was mentioned as a potential candidate, and should be followed up with.
  - None of the Southern California cities have expressed interest, but Carlos stated he will recruit.
  - Howard: PWOI will be an opportunity
  - Geographic diversity was mentioned as being desirable
  - Laura will put a notice in Tech Transfer newsletter
  - Gary will put a notice in CP2 Center newsletter
  - Matt discussed the current high turnover rate of Public Works Directors at smaller cities and recommended a more urban perspective on recruitment and a focus on larger cities as there is less turnover; John mentioned that he will start thinking about outreach to urban cities.
  -

- **New Co-Chair (LoCC)**
  - Matt described and discussed the duties

## **II. Pavement Engineering and Management (PEM) & Pavement Construction Inspection (PCI) Certificate Programs:**

- **Delivery Updates**
  - **Asynchronous (self-paced) delivery (Jay)**
    - Classes are under development; first class nearing recording [CCI-04], should have up to two by the end of February 2023
    - CCI-04 is close to recording, as are David Jones' classes
    - Explained what self-paced delivery is
    - Each module will have its own test before moving on to the next module
    - Some classes will remain online.
    - Discussion boards will be utilized for questions, also FAQ pages
- **PEM Certificate Program/PCI Certificate Program (Laura, Jay)**
  - 1/3 of attendees take exam
  - 85% pass rate
  - Those who fail often don't retake exams
  - Enrollment often lags until the last two weeks before the class starts
  - Erik discussed the instructor positions to be filled
  - John expects to have classes completed by the end of 2023
  - Laura: One taker so far for an agency training package
  - John: CP2 Center newsletter potential article topic for "package"
  - Gary: package is mentioned in the CP2 Center newsletter

## **III. Outreach/Presentations:**

- **Summer 2022:**
  - Erik: 24 agencies/286 attendees
  - Howard: Good lecture. Will introduce John and Erik to Mark Lancaster with Riverside County
  - Chris: Presentation in Ventura County was well received.
  - Jason: Staff was very excited about the City of Roseville presentation
- **Planned:**
  - John: Humboldt, Trinity Counties (get CSU Humboldt involved?), City of Clovis (met at CalAPA), start talking to some urban cities (Oakland, Richmond, Sacramento along with County, reach out to some southern California cities as well, Bakersfield (involve CSUB?))
  - Erik: Will reach out to APWA Branches. Asked Carlos to help with
  - Najee (San Joaquin County): Schedule for late January
  - Todd: Prefer to wait to schedule until full-time Director of Public Works is in place

- **Scheduled:**
  - Erik: PWOI in Los Angeles (Universal City), March 8

#### **IV. Update on Technical Guidance and Tools**

- **HMA-LG**
  - Working with Matt on pilot project, Yolo County also involved
  - Granite Construction (Tony Limas) is working with Sacramento County to implement
  - City of Watsonville (Patrice) is using the spec
  - Casey: a class to help understand the spec would be helpful
  - Erik: Brandon's CCPIC class (CCC-01) would be a good class for background
  - John: Office of Pavements may review. FHWA needs Caltrans blessing before approval
  - Hurdles to adoption/implementation were discussed.
  - John: Mix design development and related cost (\$30,000) is a hurdle.
  - Matt and Casey concurred.
- **Technical Projects (Erik)**
  - **Interlocking concrete pavement specifications**
    - Ready for John's review
    - Will be referenced in CCD-03.
  - **Local Agency Site Investigation Guide**
    - Erik stated work in late November.
    - John added the Caltrans version had only recently been approved.
- **Reclaimed Asphalt Pavement Technical Paper (John)**
  - Ready for review
- **Warm Mix Asphalt Technical Paper (John)**
  - Ready for review
- **Economic Analysis (John)**
  - Graduate student is currently working on it
  - Expected completion by March.
- **CalME Pavement Design Catalog (John)**
  - Software updates made
  - Projected finish early 2023

#### **V. Technical Consultation**

- Santa Clara County
  - John discussed what was performed

- Erik mentioned pavement preservation recommendations had been embraced and implemented
- Town of Paradise
  - John discussed what was performed
- City of Lincoln – Erik
  - Erik discussed
  - Major problems with FDR-C project identified

## **VI. Update on Resource Centers (John, Laura)**

- John: Meeting next week [12/9/22]
- Funding (Laura): UCB received annual allocation. Currently in SB 1 2022. Expecting another \$80,000. Fiscal cliff approaching. Expect to be able to fund all of the training. Collecting enrollment fees, but not spending, so will have funds beyond SB 1, then classes will be self-supporting. Two years away from worrying, but solid for now.
- John: Looking at a year and a half out to be running out of funds.
- John: Working to resolve communication issues within UCD regarding CSULB funding due to turnover in administrative staff.
- Merrin: there has been turnover in County staff as well

## **VII. Long-Term CCPIC Funding (John, Laura):**

- John: Carlos wrote a letter to MTI supporting CCPIC funding. Seed money from UC system was for 5 years. Keep door open if funding is to continue. Proposal made to LTAP, but not accepted. No industry funding current or future so as to be “no strings attached.” Met with LoCC Transportation Committee: Don’t tap SB 1 money; come back later. CCPIC budget was then project to be: \$300,000. As we are now operating, can look to reduce that budget to about \$150 to 200k. Trying to keep door open with UC and CSU funding.
- Howard: Just finished term as CEAC Chair. Budgets tough. Local Streets and Roads contribution is becoming an issue for smaller counties. Members might be willing to contribute. Do we keep measuring [PCI]? Might be a hard sell.
- Howard: CCPIC funding possibilities. Off the top? Or, each pay? Coming off the top much easier. How do you [CCPIC] collect?
- Matt: Training budgets should be self-supporting eventually. Salary savings [in agencies due to unfilled positions] is available for training. Most agencies have 15 -20% vacancies. Other things need to be done. Agencies are struggling to hire and train. Allow small cities and counties not to pay? Membership? Voluntary membership fee? Willing to advocate for funding.
- John: Off the top more sustainable. Would require legislation most likely, or else an agreement organized through CSAC and LoCC for collecting (an issue with LSR historically also).
- Laura: Revenue [from class fees] is cumulative since 2016.

- Jason: Funding needs to be off the top. SB 1 isn't meeting all agency needs.
- John: Laura and I will look at what a lean budget is, and discuss with CEAC, LoCC, and CSAC. Subsidy for members [if membership is implemented] training (reduced rate).

**VI. Open Discussion:**

- No discussion

**VII. Next Meeting:**

- May 11, 2023, 9:00 – 10:30 a.m.

**VII. Adjourn:** 10:38 a.m.