City County Pavement Improvement Center (CCPIC)

Governing Board Meeting

Friday, September 28, 2018
10:00 am – 2:30 pm
UC Davis Conference Center, Conference Room B
550 Alumni Lane, Davis, CA 95616

DETAILED AGENDA

10:00am  Welcome
Kiana Valentine

10:10am  Self-Introductions
All
Attending: All board members and executive team members, except apologies:
Karen Philbrick (SJSU), Gary Hick proxy for Dingxin Chen (CSU Chico)
Outcome: CCPIC to distribute and post governance board membership list and attendance at meeting.

10:20am  Background on Formation of CCPIC
- Role of the League and CSAC
  Kiana Valentine and Rony Berdugo
- Vision, Work to Date, and Current Funding
  John Harvey and Laura Melendy
Outcomes: information

10:50am  Review and Discussion of Proposed CCPIC Charter and Governance Structure
Kiana Valentine
Attachment 1: CCPIC Proposed Charter
Outcome: minor changes made in draft charter. Vote to approve charter unanimous in favor.

11:50am  Nomination of Chair and Vice Chair
Rony Berdugo
Outcomes: Randy Beault, City of Brisbane was nominated for chair, Matt Tuggle, County of Solano was nominated for vice-chair. Both approved unanimously.
12:00pm Group Photo

12:10pm Lunch

12:40pm Review and Approval of Proposed Work Plan
Chair
- Review Results from 2018 Local Streets and Roads Survey on Needs and Priorities (John Harvey)
- Proposed work plan for FY 2018/19 (All)

Attachments 2: Summary of Needs and Priorities from 2018 Local Streets and Roads Survey
Attachment 3: Proposed Work Plan for FY 2018/19

Outcomes:
- Work plan: Work plan was discussed and approved unanimously.
- Training: Next steps are for CCPIC to canvas board members and others for list of training needs and prepare a list to send to all League and CSAC members for ranking. CCPIC to send detailed list out in a survey through League and CSAC, use survey results to propose detailed training program, prioritized for use of current training funds. Then begin content development and schedule. Report back to board quarterly.
- Peer to Peer technical discussion groups: CCPIC to set up capability for group technical discussions on the CCPIC website and report back to the board. Once ready, information to be distributed to League and CSAC members about how to use the tool for the groups.

2:05pm Identify Next Meeting Date, Location, and Potential Agenda Items
Chair
Outcomes: Meetings will be held approximately quarterly. Next meeting will be a web meeting on February 6, 2019. Following meeting will be in-person in May, 2019 at CSU Long Beach. Addendum: date later finalized to be May 17, 2019 from 10 am to 2.30 pm.

2:30pm Adjourn